

# **The Taste Skelton Food Festival – Trade Stand Rules & Regulations**

## **1. APPLICATION FOR SPACE**

The Taste Skelton Food Festival is for the sale/promotion of food and drink for consumption, primarily, off the Showground. All applications shall be submitted on the appropriate entry form or booked through our website. Entries submitted in any other way will not be acceptable. The application form and the Risk and Fire Risk Assessment Forms must be signed by the Exhibitor, or his/her representative, and the signature on the forms shall be deemed to be the acceptance by the Exhibitor of these rules and regulations and his/her agreement to be bound thereby.

## **2. OBSERVANCE OF REGULATIONS**

All Exhibitors, their contractors and employees, while on the Showground, shall be subject to the rules and regulations of the

Society, as interpreted by the Society, and the stewards and officials appointed by them.

## **3. VEHICLE REGULATIONS**

Vehicle passes will be issued to enable vehicles to enter the Showground on Show Day up to 9.00am. All vehicles should be clear of the public areas by 10.00am.

Any vehicles remaining on the Showground after 10.00am must be an integral part of an exhibit. This rule will be strictly enforced and the owner of any unauthorised vehicle found on the Showground between 10.00am – 5.00pm will be asked to move it to an authorised car vehicle park.

At the end of the Show, large units, including articulated vehicles, will not be allowed onto the Showground until it is deemed safe to allow access by a Skelton Show Official.

## **4. EXHIBITOR'S PASSES**

Each single stand will be eligible for 2 exhibitor admission passes and 1 trade stand vehicle pass (access to Showground)

Further Show Field passes (in addition to those provided), will be charged at the current standard adult admission rate.

## **5. TRADING STANDARDS**

The stewards and officials shall have power to remove from the Showground, any Exhibitor or itinerant vendor whose articles are not in accordance with the description given on the application form or the standards that shall be determined by the stewards and officials.

## **6. WITHDRAWAL OR CANCELLATION OF SPACE RESERVED**

Where an exhibitor withdraws from the show or cancels the space reserved for him/her for any reason, all fees due shall be forfeited and the Society reserves the right to re-let the space.

Exhibitors are reminded that they MUST pay their STAND fees at least two weeks before the show date (i.e. before 15<sup>th</sup> June 2019) otherwise this will be regarded as withdrawal/cancellation on their part and the site re-let.

## **7. ALLOCATION OF SITES**

The allocation of stand space will be entirely at the discretion of the Society, although every endeavour will be made to meet any request made by an Exhibitor regarding the position of his/her stand.

(a) Boundaries of sites will be marked and in no circumstances will Exhibitors be allowed to occupy a larger space than that allocated to them. All activity must be contained within the limits of his own stand.

(b) The Exhibitor will be allocated a site by the Society and it will be a condition of the Society's acceptance of Exhibitor application for a site that the Exhibitor will take and accept the site allocated irrespective of its condition.

(c) The Exhibitor will be responsible for all damage to the site by him/her, his/her servants or agents, and hereby undertakes to make good any such damage.

## **8. ELECTRICAL POWER POINT CONNECTIONS**

(a) All applications for electricity must be made in advance via the Festival Application Form and any late requests cannot be guaranteed.

(b) All connections to the exhibitor's stand will be checked and controlled via a RCCB circuit breaker rated at 30mA, in accordance with current Health and Safety guidelines. It is the Exhibitor's responsibility to ensure that his/her equipment complies with all current electrical regulations.

(c) Power to the stand will be available from 4pm on the Wednesday prior the date of the Show to 6pm.

Please note: no generators will be allowed inside / or around the perimeter of the Food Hall.

## **9. TIMES OF OPENING OF THE SHOW GROUND**

All trade stands must be open and manned throughout the time the Show is open to the public, i.e. 10.00am to 5.30pm.

## **10. FIRE PREVENTION MEASURES**

(a) It will be the responsibility of each Exhibitor to ensure that adequate fire precautions are provided, particularly in the case where any heating or other similar appliance is used.

(b) The Society reserves the right to make further rules and regulations in respect of fire precautions, if and when necessary.

(c) The Fire Risk Assessment Form provided with the application for entry to the Show MUST be completed and signed by the exhibitor.

## **11. PROHIBITED ITEMS ON THE SHOWFIELD**

The sale, display or promotion of "Chinese Lanterns" and helium balloons will not be permitted from any trade stand, on Health & Safety and Animal Welfare grounds.

## **12. CHARITABLE COLLECTIONS AND APPEALS**

Charitable or other institutions wishing to make appeals for contributions to their funds, including raffles and tombola's, must first obtain permission from the Secretary of the Society. For those given permission, relevant licences must be in place from the Licencing Officer at Eden District Council.

## **13. NOISE & NUSIANCE**

Exhibitors must not use any loudspeaker apparatus, noisy engines or any other offensive practices to cause annoyance to adjoining exhibitors. Prior permission is required should it be intended that increased sound of any sort is to be included as part of your display.

## **14. PHOTOGRAPHS**

It shall be a condition of entry to the Showground and car parks, that no person shall ply for trade as a snapshot photographer or solicit trade with visitors to the Show in any other capacity deemed by the Society's officers to cause annoyance.

## **15. RESPONSIBILITIES OF EXHIBITORS**

The Exhibitor will indemnify the Society in respect of all actions causes claims losses proceedings or costs incurred claimed or arising out of the use by the Exhibitor of the Showground or by his/her agents contractors employees licensees or other persons being present at his/her request or with his/her concurrence for the purposes of the

Show and the Exhibitor shall similarly be liable for all plant equipment vehicles stands articles animals livestock goods or other things of whatever kind or nature brought on to the Showground for whatever purposes and the Exhibitor shall be liable similarly for any matter arising out of the exhibition handling or housing of such exhibits and the conduct of the exhibitor's stand generally. Acceptance of this foregoing provision and the foregoing provisions generally shall be a condition precedent of entry.

#### **16. NON-COMPLIANCE WITH SHOW RULES & REGULATIONS**

The stewards and/or officials of Skelton Show shall have power (whether exercised unreasonably or not) to order the removal forthwith of any plant machinery vehicle equipment goods or any other thing of whatever kind or nature either static or vehicular exhibited or brought on to the Showground for whatever purposes or to order the stand of any Exhibitor to be closed forthwith if such

Exhibitor does not or has not complied with any of these rules or regulations or the direction of the stewards and/or officials or any other requirement properly to be observed by any Exhibitor his/her employees contractors licensees or other persons being present at his/her request or with his/her concurrence for the purposes of the Show such requirements to include those of the General Law the Byelaws or any other requirements and the stewards and/or officials shall have in any circumstances the right to expel forthwith any exhibitor or any other persons associated with him/her who has in any way infringed the rules and regulations including the immediately foregoing provisions.

#### **16. H S E REGULATIONS / TEN'S / LICENCES**

Exhibitors are reminded to ensure they are fully conversant with and comply with all current Health and Safety regulations, including CDM, particularly with respect to equipment and public safety. The Risk Assessment Form provided with the application for entry to the Show MUST be completed and signed by the exhibitor. Intoxicating liquor may not be sold without prior permission. The Management Officials of Skelton Show will obtain such licence/temporary events notice as may be needed for the sale or supply of intoxicating liquor, Performing Rights Society or otherwise and for the observance of the same.

#### **17. LATE NOTICE CANCELLATION OF SHOW**

The Society reserves the right to cancel at any time and for any reason the Skelton Show and/or the Taste Skelton Food Festival held annually by the Society, subject to the Society's Management Committee giving at least 24 hours' notice of the cancellation to the Exhibitor or Trade Stand Holder except in the case of the cancellation being due to fire, flooding, civil commotion, Act of God or riot, in which case notice given verbally or otherwise, by the Society's Management Committee shall be deemed sufficient. If the Society decides to cancel the Show, the Exhibitor or Trade Stand Holder will be repaid his/her entry fee, less a handling charge, and the Society will not be responsible for any financial, trading or other loss of whatever kind incurred by the Exhibitor or Trade Stand Holder.

#### **18. VACATING THE SHOWGROUND**

Exhibitors must clear their sites by 12pm on the day following the Show. The Society will not be held responsible for any damage caused to items moved after this time.

**EXHIBITORS WILL BE HELD RESPONSIBLE FOR ALL FIRE AND ACCIDENTAL DAMAGE CAUSED BY THEM, THEIR SERVANTS OR AGENTS, AND THEREFORE EXHIBITORS SHOULD INSURE NOT ONLY AS REGARDS THEIR OWN PROPERTY, BUT ALSO AGAINST THIRD PARTY CLAIMS, FOR BOTH FIRE AND ACCIDENTAL DAMAGE.**

October 2018