

SKELTON SHOW 2024

SAFETY NOTICE TO ALL STEWARDS

It is our intention to provide a safe and healthy show for all concerned as well as complying with our legal obligations to brief stewards on matters relating to safety.

PLEASE NOTE THE FOLLOWING POINTS CAREFULLY:

SITE SET UP AND DISMANTLING

1. All works must be carried out in accordance with the Construction (Design and Management) Regulations 2015. Please read and ensure everybody complies with attached site rules. The full CDM plan is available on our website and site rules are attached and will be displayed at the main gate
2. Be particularly careful when working around mechanical post knockers which must only be driven by competent and trained operators.

LIVESTOCK

1. Livestock and their handlers only are allowed in the livestock/horse segregated areas.
2. Livestock (including horses) must only be under the control of a person or persons suitable in age, fitness, strength and experience relating to the animal being handled. **THERE MUST BE NO EXCEPTION TO THIS.** Take particular notice where children are in control of animals.
3. Keep the public well away if any animal becomes uneasy.
4. Ensure any member of the public who comes into direct contact with an animal is advised to wash their hands in soapy water at the public toilets.

CORONAVIRUS

1. Whilst all formal restrictions have been lifted, we still need to exercise a duty of care to all. The following will therefore be promoted:
 - a. Asking people not to attend if they are showing any symptoms
 - b. Ensuring tents are well ventilated by dropping side walls
 - c. Providing sanitiser at the gates, tents and livestock areas
 - d. Giving stewards inside busy tents regular breaks to get some fresh air.

GENERAL

2. **Congestion is hazardous! Please encourage traders and exhibitors to use the entrance specified on the map inside the front cover of the schedule.**
3. Ensure all vehicles are removed to car parks or designated parking areas as soon as possible. Under no circumstances must vehicles be left in thoroughfares, entrances or anywhere where they are causing congestion.

Please assist drivers to manoeuvre by ensuring their path is clear.

4. Vehicles and machinery must only be driven or operated by anyone who is fully experienced, licensed, insured and of suitable age and fitness for the vehicle or machine. In addition, anyone under the age of 16 must not drive or operate machinery.
5. Motorcycles and ATV use is strictly prohibited unless authorised by the Safety Officers. If use is authorised then riders must wear appropriate helmets.
6. The use of pedestrian-controlled grass cutting equipment is permitted in line with note 4 above. On Trade Stands use of other equipment requires authority from the Safety Officer being use. The towing of vehicles using temporary chains must be supervised and requires authority from the Safety Officer.

PROCEDURES

1. If any person or animal needs assistance, don't try to solve the problem yourself, GET HELP IMMEDIATELY. Find a radio-holder and follow the procedure:

Incident - Steward reports to Head Steward who will contact secretaries' tent and/or H&S Steward who will call First Aid, Vet as appropriate or emergency services in event of a major incident when the Show Director and Head Field Steward must be contacted.

2. Emergency Services and First Aid will be located by the Mian gate. Please direct anyone requiring minor attention to their base.

EMERGENCY PROCEDURE

1. Keep Calm
2. Move people (including yourself) away from danger
3. Get help via radio-holder
4. Remain at the location and help the emergency services

MAJOR EMERGENCY PROCEDURE

If a major emergency occurs:

1. Return IMMEDIATELY to your place of duty.
2. Listen to the public address announcements.
3. Take your instructions from the Emergency Services.

EMERGENCY TELEPHONE NUMBERS

Safety Officers – Chris Hewison 07470 054222 Alan Dickinson 07977 150141

Chief Field Steward - David Irving 07762 812511

Chairman – Nina Oxley 07860 287472

Show Director – John Slee 07971 446286

By receiving this notice, all Stewards are deemed to have read and understood the contents and thereby accept and will follow the contents of this notice.

Reviewed and issued June 2024